

Weekend Mass Coverage Compensation Voucher

Priest: _____

Mailing Address: _____

Parish(es) covered: _____

Date(s) coverage was provided: _____

Total # of Masses: _____ Weekend _____ Daily

Other events: _____ Wedding _____ Funeral _____ Baptism _____ Confession only

Total mileage for all coverage dates: _____

Total for meals: _____

Total for other expenses: _____

Notes: _____

Instructions-

Priests:

- Fill out all applicable fields. Provide notes if needed for clarity.
- Gather receipts for any travel meals and any “other” reimbursable expenses
- Make copies for your own records!
- Submit this form and any receipts to the parish office where you are providing coverage. The parish will then mail the compensation check(s).

Parishes:

- Please refer to your Mass Coverage Confirmation email you received from the Vicar for Priests Office to ensure compensation is properly allocated.