

PERSONNEL: Contracts/Service Agreements

All educational administrators and teachers in Catholic education institutions in the Diocese of Jefferson City shall be under contract or service agreement forms approved by the Diocesan Bishop and supplied by the Catholic School Office. No other employment contracts or service agreement are recognized or valid. (See Appendix #4115 for sample.)

As most schools move to online hosting of employment files, a scanned or electronic copy of the teacher's contract may be kept as part of the teacher's employment file online, with Catholic School Office access. If a school does not maintain an online file, a scanned copy of the contract may be emailed to the Catholic School Office on request.

Revised July 1, 2020

May 7, 2004